

## Format For Verification of Educational Documents

|                                  |  |
|----------------------------------|--|
| 1. Name of the student :         |  |
| 2. Father's / Guardian Name :    |  |
| 3. Complete Postal Address :     |  |
| 4. Registration No (14 Digits) : |  |
| 5. Training Institute Name       |  |
| 6. Documents Issued Date :       |  |
| 7. Name of The Course            |  |
| 8. Verification sought :         |  |
| 9. Demand Draft No :             |  |
| 10 .Bank Name & Date :           |  |
| 11. Draft Amount :               |  |
| 12. Remarks If Any :             |  |

Place :

Signature of Applicant

Date :

### **Remarks:**

1. Offline Documents Verification Charges Rs. 500.00 (Four Hundred Only), (For Maximum 4 Quarries) by using Demand Draft .
2. Send this Form to **[Office of Records & Scrutiny: PMK Group of Organisation, Old Pandapara, (Near Bakery) Po- Pandapara Kalibari, Ps- Kotwali, Dist- Jalpaiguri, Pin-735132, WB, IN]**
3. Attach All Kinds of Photocopies of Your Testimonial (Related to Queries). **& DEMAND DRAFT WITH THIS LETTER.**
4. A Demand Draft / Cheque should be made in Favor of **PMK NATIONAL YOUTH COMPUTER CENTRE, Payable at JALPAIGURI.**
5. Send this Letter Through only SPEED POST. Ordinary Posts will not be accepted.